



UWSECT Partner Program
Required Documentation
DUE DATES FY20

Please submit the following items electronically on or before the specified date to:

Dina Sears-Graves
 Vice President of Community Impact
Dina.sears-graves@uwsect.org

FY20 DUE DATES <i>If the date falls on a weekend, please submit the item on the next regular business day.</i>		REQUIRED DOCUMENTS
July 8, 2019 <i>(to release funds)</i>	Acknowledgement of Allocation Award <i>(Signatures of CEO/Executive Director & Board President required)</i> <i>Located online at www.uwsect.org/partner-programs</i>	
July 31, 2019	<ul style="list-style-type: none"> • UWSECT Compliance Verification Checklist <i>Located online at www.uwsect.org/partner-programs</i> • Certificate of Liability Insurance <i>United Way listed as certificate holder</i> 	
September 1, 2019	Results Report & Specific Outcomes	
December 1, 2019	Most recent completed AUDIT with any management letters <i>(electronic copy only)</i>	

Failure to meet the deadline for submitting any of the above documents may result in withholding of payment.

The Allocations Process is voted on and approved by UWSECT's Board of Directors. Should the BOD make changes to the process during any part of the year, this document may change. UWSECT will inform all Partner Agencies in advance if any changes will be made.

This document is not a guarantee of funding.